



CHARLESTON FARMERS MARKET

Produced and directed by the City of Charleston Office of Cultural Affairs

2015 NOT-FOR-PROFIT ORGANIZATION APPLICATION/PARTICIPATION AGREEMENT

Questions? Call the Farmers Market Manager, Harrison R. Chapman at (843) 724-7309 or email farmersmarket@charleston-sc.gov

Each Saturday from April 4th to November 28th with additional opportunities to participate during the Piccolo Spoleto Festival in May and June as well as Saturdays and Sundays during Holiday Magic in December, the Charleston Farmers Market (CFM) becomes a community gathering place where residents of the Lowcountry and visitors alike can enjoy all things local in historic Marion Square; it is a destination for local produce, unique foods, popular treats and a variety of local artists. The CFM provides Not-for-Profit Organizations (NFP) with the opportunity to share information with the community by providing a space during the CFM. Unfortunately, we have many requests for such an opportunity and we cannot guarantee a space or particular date. Please, fill out the form and we will get back to you as soon as possible.

Name of NFP: _____

Name of Contact: _____

Address: _____

City/State/Zip: _____

Daytime #: _____ Evening #: _____

Cell #: _____ Email: _____

Website: _____

Electrical Power Needs(No Guarantee): _____

Please provide a brief description of the organization, mission statement and description of what you will be displaying or promoting at the market (Be Specific):

Please indicate on which date(s) you desire to be at the CFM. This year's season is each Saturday from April 4, 2015 through November 28, 2015 with additional opportunities to participate on Sundays during the Piccolo Spoleto Festival (May 24, 31 & June 7) and Saturdays and Sundays during Holiday Magic (December 5, 6, 12, 13, 19 & 20). Please, list in order of priority.

NOT-FOR-PROFIT RULES & REGULATIONS

NFP and community outreach will be assigned individually and should be reserved in order to be added to the market calendar of events. NFP with a strong membership base or involvement in Charleston and those with educational outreach related to sustainability, community and health will be prioritized. The CFM will provide an 8'x 8' or 10'x 10' canopy upon request at no charge. Participants must provide their own booth display and garbage disposal. If accepted to be a NFP at the CFM, CFM Management will give you specific instructions for set up and break down procedures. **Fundraising efforts must be approved in advance by CFM Management.**

There is no booth fee and full cooperation with CFM Operation Guidelines is expected. Certain groups, particularly those with a closely related educational outreach theme may sign up for repeat visits during the season.

Signature: _____ Date: _____

PLEASE SEND/DELIVER A COMPLETE 2015 NFP APPLICATION/PARTICIPATION FORM TO:

**Harrison R. Chapman, CFM Manager
City of Charleston Office of Cultural Affairs
180 Meeting Street, Suite 200
Charleston, SC 29401**

**Fax: (843) 720-3967
Phone: (843) 724-7309**