



CHARLESTON FARMERS MARKET

Produced and directed by the City of Charleston Office of Cultural Affairs



**2014 CFM HOLIDAY MARKET
ARTISANS – CRAFTERS - PACKAGED FOOD
APPLICATION/PARTICIPATION AGREEMENT**

Deadline: Friday, November 7th, 2014 by 4:00p.m.

*Questions? Call the Charleston Farmers Market Manager, Harrison R. Chapman at
(843) 724-7309 or email farmersmarket@charleston-sc.gov*

The Charleston Farmers Market (CFM) is pleased to extend an invitation for local artisans, crafters and packaged food vendors to apply for the Holiday Market which takes place on Saturdays and Sundays, **9am-4pm from December 6-21**

2014 CFM Vendor Manual may be located by way of the link listed below
<http://www.charlestonfarmersmarket.com/wp-content/uploads/2014/02/2014-CFM-Vendor-Manual.pdf>

Contact Person: _____

Business Name: _____

Studio Location (if applicable): _____

Address: _____

City/State/Zip: _____

Daytime #: _____ Evening #: _____

Email: _____

Website: _____

Brief description of products (i.e. “jewelry” or “handmade soaps”): _____

Initial _____

Please select the category that best applies to your handiwork:

- | | |
|---|---|
| <input type="checkbox"/> Jewelry | <input type="checkbox"/> Painting/Drawing |
| <input type="checkbox"/> Photography | <input type="checkbox"/> Woodwork |
| <input type="checkbox"/> Textiles | <input type="checkbox"/> Pottery/Clay |
| <input type="checkbox"/> Glass | <input type="checkbox"/> Basketry |
| <input type="checkbox"/> Bath/Body | <input type="checkbox"/> Packaged Food |
| <input type="checkbox"/> Candles/Coasters | <input type="checkbox"/> Other (please be specific) |
| <input type="checkbox"/> Metal/Stone | |
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ARTISAN APPLICATION CHECKLIST

- Completed, signed application form
- If accepted, a copy of your City of Charleston business license will be required
- \$20 non-refundable fee must accompany this application; **DO NOT SEND CASH** – please include a check or money order made payable to; City of Charleston
- Proof of Insurance
 - All vendors must have general liability insurance, no less than \$1,000,000

ARTISANS CERTIFICATION:

- I have read, understand and agree to comply with the 2014 CFM Vendor Manual General Rules and Regulations (pg. 8) as well as the CFM On-Site Operation Guidelines, *loading times may vary due to adjusted hours of operation* (pg. 11).
- I understand the violations and sanctions, including suspension and disqualification
- I understand selling privileges can be revoked by the City of Charleston at any time
- I understand that no vendor is guaranteed acceptance in the CFM and is subject to acceptance into the 2014 CFM Holiday Market by the City of Charleston Office of Cultural Affairs
- Vendors that are accepted in the 2014 CFM Holiday Market will be notified by the City of Charleston Office of Cultural Affairs as soon as a decision is made
- I understand that a mandatory vendor meeting will be scheduled individually with the CFM manager prior to vending
- If selected as a 2014 CFM Holiday Market vendor, I agree to be bound by the Rules and Regulations listed in the 2014 CFM Vendor Manual**

Initial_____

Techniques used in making your product. We are not asking you to share your secrets, we merely want to know the craftsmanship that you put into your product.

PRODUCT	DIFFICULTY AND TECHNIQUE	COST OF PRODUCT	TIME TO MAKE PRODUCT

Initial_____

The City of Charleston Office of Cultural Affairs invites eligible artisans, crafters and packaged food vendors to participate in the 2014 CFM Holiday Market in accordance with the guidelines and criteria outlined in this application/participation agreement. We thank you for your interest and participation. By signing below, I acknowledge that I have read and completed this entire application. **Incomplete or late applications will not be accepted.**

***Please Note: Leave each date BLANK which you do not plan to attend. Do not use an "X".**

____ Saturday, Dec. 6, (9am - 4pm)

____ Sunday, Dec. 7, (9am - 4pm)

____ Saturday, Dec. 13, (9am - 4pm)

____ Sunday, Dec. 14, (9am - 4pm)

____ Saturday, Dec. 20, (9am - 4pm)

____ Sunday, Dec. 21, (9am - 4pm)

Signature: _____ Date: _____

***MAIL/DELIVER YOUR COMPLETE APPLICATION AND FEE BY
4P.M. ON FRIDAY, NOVEMBER 7TH, 2014 TO:**

**Harrison R. Chapman
CFM Manager & Holiday Magic Coordinator
City of Charleston Office of Cultural Affairs
180 Meeting Street, Suite 200
Charleston, SC 29401**

**Fax: (843) 720-3967
Phone: (843) 724-7309
Cell: (843) 509-3619**

Initial _____