



CHARLESTON FARMERS MARKET

Produced and directed by the City of Charleston Office of Cultural Affairs

**2013 CFM FOOD VENDORS
APPLICATION/PARTICIPATION AGREEMENT**

Deadline: February 8th 2013, by 4:00p.m.

***Questions? Call the Charleston Farmers Market Manager, Harrison R. Chapman at
(843) 724-7309 or email farmersmarket@charleston-sc.gov***

Each Saturday from April to December with select Sundays, the Charleston Farmers Market (CFM) becomes a community gathering place where visitors can enjoy breakfast and brunch in historic Marion Square; it is a destination for unique prepared foods and popular treats.

Name of Applicant: _____

Business Name: _____

Store/Kitchen Location: _____

Address: _____

City/State/Zip: _____

Daytime #: _____ Evening #: _____

Cell #: _____ Email: _____

Website: _____

Electrical Power Needs: _____

Brief description of goods (i.e. "local produce" or "baked goods"): _____

Information for Website and Brochure: Please print clearly

Name _____

Website _____

Email Address: _____

Contact Number: _____

Product and information: _____

Please name primary product sold in order of priority. Exclusivity is not guaranteed at the CFM.

I plan to make and sell the following food products listed below during the 2013 Charleston Farmers Market season (only items listed on this original application and approved by CFM Management can be sold during the 2013 CFM Season): Be as specific as possible.

#1 Product _____

2 Product _____

3 Product _____

4 Product _____

#5 Product _____

Other: _____

25% of your food product must be obtained from local sources. Please list what local products you intend to utilize and where you intend to procure them:

*Are you interested in being a **Rotating Vendor** for 2013?*

Yes _____, I only want to be a rotating vendor.

No _____, I am not interested in participating on a rotating basis and would only be interested in participating for the full season from April 13th to November 30th. I understand that given space constraints, this choice might result in the CFM not being able to include me in the roster of participating artisans for the 2013 season.

_____, I am interested in any availability.

****Rotating frequency is to be determined by CFM Management. A rotating vendor may not vend on days they are not scheduled unless invited by the CFM***

Food Vendor Certification:

- I have read, understand, and agree to comply with the 2013 CFM Food Vendors application/participation agreement, CFM Rules and Regulations, and CFM Operation Guidelines.
 - I reside East of I-95.
 - I understand the violations and sanctions, including suspension and disqualification.
 - I understand selling privileges can be revoked by the City of Charleston at any time.
 - I understand that no food Vendor is guaranteed acceptance in the CFM and is subject to acceptance into the 2013 Charleston Farmers Market by the City of Charleston Office of Cultural Affairs.
 - Food Vendors that are accepted in the 2013 CFM will be notified by the City of Charleston Office of Cultural Affairs as soon as a decision has been made.
 - I understand that a mandatory vendor meeting will be scheduled at a later date.
 - If selected as a 2013 CFM Food Vendor, I agree to be bound by the attached Rules and Regulations.
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Food Vendor Application Checklist

- Completed, signed application form including list of items proposed for sale.
- A copy of the Vendor's 2013 DHEC and/or Department of Agriculture certification.
- If accepted, a copy of Vendor's City of Charleston business license will be required by April 1st, 2013.
- \$20 non-refundable fee must accompany this application; **DO NOT SEND CASH** – please include a check or money order made payable to City of Charleston.
- Proof of Vendor's insurance will be required by April 1st, 2013.

The City of Charleston Office of Cultural Affairs invites eligible food vendors to participate in the 2013 season of the Charleston Farmers Market in accordance with the guidelines and criteria outlined in this application/participation agreement. While we anticipate the CFM will soon face additional space constraints arising from construction projects on sites adjacent to Marion Square and the park's overall capacity, the Office of Cultural Affairs remains committed to ensuring the continuing success of this vital resource. We encourage participating food vendors from the 2012 season to apply for the 2013 season and also welcome applications from eligible food vendors who have not participated in past seasons, who will be considered on a space-available basis. While specific locations within the market or a specific number of tents cannot be guaranteed, applicants may contact the Farmers Market Manager at any time to discuss specific requests or special needs.

Signature: _____ **Date:** _____

PLEASE SEND/DELIVER COMPLETE APPLICATIONS AND FEE BY 4P.M. ON FEBRUARY 8TH, 2013 TO:

Harrison R. Chapman – CFM Manager
City of Charleston Office of Cultural Affairs
180 Meeting Street, Suite 200
Charleston, SC 29401

Fax: (843) 720-3967
Phone: (843) 724-7309

